

## **Certified Transcript Request**

Please submit completed form to the Office Manager. <u>Please note</u>, this form is for CERTIFIED transcript copies only. Electronic and non-certified copies are free. For an electronic copy, please e-mail registrar@dominionacademy.org.

registrar@dominionacademy.org.	Date:
Student's Full Name (please print):	Date of Birth:
Certified Copies of Transcripts are \$5.00 each. Please allow o	one week for mailing of transcripts.
Number of official transcripts requested: x \$5.00 = _	Total Fee
Parent's/Guardian's Name:	
Parent's/Guardian's Signature:	Date:
Please provide complete mailing information below for each i	institution. Additional sheets may be attached:
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2	4
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